

**Missouri State Outreach
Degree Program Proposal Form**

Off-campus degree completion program proposal:	
Degree program name:	
Delivery Modality	Traditional off-campus course Classroom to classroom conferencing Web conference – remote instructor to remote students (no classroom space) Traditional to web conference – instructor in classroom with local students, distance students joining conference remotely. A mixture of distance modalities
Location(s) to be offered (if applicable):	(site based cohorts, programs offered at a satellite location, other designated location based instruction)
Length of program (in semesters)	
Minor required?	Yes No
Prerequisite courses and/or degrees to being admitted to the program:	
Program entry:	
Do any required courses for the degree come from another department?	Yes No What department(s): Is the course(s) currently offered at a distance? Yes No
Designated program coordinator:	
Designated advisor(s) for off-campus students:	

Additional considerations:

1. Funding support is available for per-course instructors, travel, en-route, marketing, etc through Outreach for programs offered at our satellite locations. However, programs seeking financial assistance must submit a funding proposal request to Dr. Joye Norris in advance.
2. Please provide a full program course rotation including the distance modality in which courses will be offered.
3. Understand that location based course offerings require MDHE approval paperwork and HLC approval if 50% or more of the degree is offered at the location.
4. Licensure and certification considerations related to this program must be addressed early in the development process.

For questions contact:

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